FINAL
SERVICE DELIVERY
AND
BUDGET IMPLEMENTATION PLAN
2012 / 2013

MIER MUNICIPALITY

Service Delvery Budget Implementation Plan 2012/2013

TABLE OF CONTENTS

		PAGE
1.	INTRODUCTION	**1**
2.	COMPONENTS OF THE SDBIP	**1 - 2**
3.	MONTHLY PROJECTION OF REVENUE BY SOURCE	**3**
4.	MONTHLY PROJECTION OF REVENUE AND EXPENDITURE BY VOTE	**4 - 5**
5.	MONTHLY REVENUE INDICATORS BY SOURCE	**6 - 8**
6.	QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS : OFFICE OF THE MUNICIPAL MANAGER	**9 - 10**
7.	QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS : OFFICE OF CHIEF FINANCIAL OFFICER	**11 - 12**
8.	QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS : TECHNICAL SERVICES	**13 - 14**
9.	DETAILED CAPITAL WORKS PLAN BROKEN DOWN BY WARD	**15**

MIER MUNICIPALITY

Service Delivery Budget Implementation Plan 2012/2013

1. INTRODUCTION

The Municipal Finance Management Act (56 of 2003) requires municipalities to develop Service Delivery and Budget Implementation Plans (SDBIP). Whilst the budget gives effect to the strategic direction of the Town, the SDBIP serves as a contract between Administration, Council and the Community containing goals and objectives set by the Council as quantifiable outcomes. Thus it is seen as the link between the Mayor, Council and the Administration. The SDBIP also facilitates the process of holding management accountable for their performance. The SDBIP provides the basis for measuring performance in the delivery of services.

2. COMPONENTS OF THE SDBIP

The SDBIP is a layered plan consisting of a Top Layer - and a second layer of supporting documentation - generally containing the information and documentation in the IDP and Adopted Budget. The IDP and Budget should be read in-conjunction with the SDBIP.

The essential components of the Top- Layer consists of the following:-

- ø Monthly Projections of Revenue to be collected for each source;
- ø Monthly Projections of Expenditure (Operating & Capital) and revenue for each vote;
- ø Quarterly Projections of service delivery targets and performance indicators for each vote.
- ø Detailed capital works plan broken down by ward

2.1 MONTHLY PROJECTIONS OF REVENUE TO BE COLLECTED FOR EACH SOURCE

The failure of the Municipality to collect its revenue as budgeted will undermine the ability of the Municipality to provide services to the community. In order to prevent this from happening the Municipality has to institute measures to achieve monthly revenue targets for each source. These measures will ensure that the Municipality's expenditure does not exceed actual income.

This has to be monitored and reported on by the Municipal Manager on a monthly basis. This information is critical management information that will enable the Municipality to identify problems and immediately address them through steps such as revised spending to ensure that the Municipality does not borrow outside of its plans in instances where there is a cash flow shortage.

2.2 MONTHLY PROJECTIONS OF EXPENDITURE (OPERATING AND CAPITAL) AND REVENUE FOR EACH VOTE

The objective of this component of the SDBIP is to ensure that the cash flow statement adopted with the Budget reconciles with the cash paid. The focus under this component is on monthly projections of revenue by vote which is in addition to the projections by source. This gives a complete picture of the budget projections against actual revenue.

Also included is a monthly projection of expenditure on capital projects per vote. The procurement process is critical to the execution of projects and thus the performance indicator and targets for the supply chain to ensure the effective monitoring of this critical support function.

2.3 QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS FOR EACH VOTE

The Municipality's Scorecard contains quarterly projections of service delivery targets and performance indicators and covers all functions in the administration. The same approach is followed in the de development of the Departmental Scorecards

The focus in this component of the SDBIP is non-financial measurable performance objectives in the form of service delivery targets and other performance indicators.

Mier Municipality

Monthly Projections of Revenue by Source : 2012/2013

Monthly Projections of Revenue by Source	July 2012	August 2012	September 2012	October 2012	November 2012	December 2012	January 2013
	Revenue R	Revenue R	Revenue R	Revenue R	Revenue R	Revenue R	Revenue R
Property rates	67 380	67 380	67 380	67 380	67 380	67 380	67 380
Service charges- Water revenue from tariff billings	76 993	76 993	76 993	76 993	76 993	76 993	76 993
Service charges- Sanitation revenue from tariff billings	56 904	56 904	56 904	56 904	56 904	56 904	56 904
Service charges- Refuse removal revenue from tariff billings	58 003	58 003	58 003	58 003	58 003	58 003	58 003
Service charges- Other	167 020	167 020	167 020	167 020	167 020	167 020	167 020
Rental of facilities and equipment	38 321	38 321	38 321	38 321	38 321	38 321	38 321
Government grants and subsidies - Operating	4 853 000	-	-	-	3 800 000	-	-
Government grants and subsidies - Capital	3 904 667	-	-	-	3 794 667	-	-
New Loans Raised							
Total Revenue by Source (Balanced to Cash Flow)	**9 222 290**	**464 623**	**464 623**	**464 623**	**8 059 290**	**464 623**	**464 623**

Monthly Projections of Revenue by Source	February 2013	March 2013	April 2013	May 2013	June 2013	Total 2013
	Revenue R	Revenue R	Revenue R	Revenue R	Revenue R	Revenue R
Property rates	67 380	67 380	67 380	67 380	67 380	808 566
Service charges- Water revenue from tariff billings	76 993	76 993	76 993	76 993	76 993	923 920
Service charges- Sanitation revenue from tariff billings	56 904	56 904	56 904	56 904	56 904	682 854
Service charges- Refuse removal revenue from tariff billings	58 003	58 003	58 003	58 003	58 003	696 040
Service charges- Other	167 020	167 020	167 020	167 020	167 020	2 004 241
Rental of facilities and equipment	38 321	38 321	38 321	38 321	38 321	459 850
Government grants and subsidies - Operating	-	3 879 000	-	-	-	12 532 000
Government grants and subsidies - Capital	-	3 794 667	-	-	-	11 494 001
New Loans Raised						-
Total Revenue by Source (Balanced to Cash Flow)	**464 623**	**8 138 290**	**464 623**	**464 623**	**464 623**	**29 601 472**

Mier Municipality

Monthly Projections of Revenue and Expenditure by Vote : 2012/2013

Monthly Projections Expenditure and Revenue by Vote	July 2012			August 2012			September 2012			October 2012		
	Opex R	Capex R	Rev R	Opex R	Capex R	Rev R	Opex R	Capex R	Rev R	Opex R	Capex R	Rev R
Executive & Council	204 535			204 535	-		204 535	-		204 535	-	
Finance & Admin	865 256	110 000	9 030 388	865 256	-	272 721	865 256	-	272 721	865 256	-	272 721
Community Services(Wast Mangement)	136 457	527 164	58 003	136 457	527 164	58 003	136 457	527 164	58 003	136 457	527 164	58 003
Waste Water Management	128 782	416 019	56 904	128 782	416 019	56 904	128 782	416 019	56 904	128 782	416 019	56 904
Water	169 756	65 810	76 993	169 756		76 993	169 756		76 993	169 756		76 993
Total By Vote (Balanced to Cash Flow)	**1 504 786**	**1 118 993**	**9 222 290**	**1 504 786**	**943 183**	**464 623**	**1 504 786**	**943 183**	**464 623**	**1 504 786**	**943 183**	**464 623**

Monthly Projections Expenditure and Revenue by Vote	November 2012			December 2012			January 2013			February 2013		
	Opex R	Capex R	Rev R	Opex R	Capex R	Rev R	Opex R	Capex R	Rev R	Opex R	Capex R	Rev R
Executive & Council	204 535			204 535			204 535			204 535		
Finance & Admin	865 256		7 867 388	865 256		272 721	865 256		272 721	865 256		272 721
Community Services(Wast Mangement)	136 457	527 164	58 003	136 457	527 164	58 003	136 457	527 164	58 003	136 457	527 164	58 003
Waste Water Management	128 782	416 019	56 904	128 782	416 019	56 904	128 782	416 019	56 904	128 782	416 019	56 904
Water	169 756		76 993	169 756		76 993	169 756		76 993	169 756		76 993
Total By Vote (Balanced to Cash Flow)	**1 504 786**	**943 183**	**8 059 290**	**1 504 786**	**943 183**	**464 623**	**1 504 786**	**943 183**	**464 623**	**1 504 786**	**943 183**	**464 623**

Monthly Projections Expenditure and Revenue by Vote	March 2013			April 2013			May 2013			June 2013		
	Opex R	Capex R	Rev R	Opex R	Capex R	Rev R	Opex R	Capex R	Rev R	Opex R	Capex R	Rev R
Executive & Council	204 535			204 535			204 535			204 535		
Finance & Admin	865 256		7 946 388	865 256		272 721	865 256		272 721	865 256		272 721
Community Services(Wast Mangement)	136 457	527 164	58 003	136 457	527 164	58 003	136 457	527 164	58 003	136 457	527 164	58 003
Waste Water Management	128 782	416 019	56 904	128 782	416 019	56 904	128 782	416 019	56 904	128 782	416 019	56 904
Water	169 756		76 993	169 756		76 993	169 756		76 993	169 756		76 993
Total By Vote (Balanced to Cash Flow)	**1 504 786**	**943 183**	**8 138 290**	**1 504 786**	**943 183**	**464 623**	**1 504 786**	**943 183**	**464 623**	**1 504 786**	**943 183**	**464 623**

Mier Municipality

Monthly Projections of Revenue and Expenditure by Vote : 2012/2013

Monthly Projections Expenditure and Revenue by Vote	Total 2012/2013 Opex R	 Capex R	 Rev R
Executive & Council	2 454 421	-	-
Finance & Admin	10 383 067	110 000	27 298 659
Community Services(Wast Mangement)	1 637 486	6 325 964	696 040
Waste Water Management	1 545 385	4 992 226	682 854
Water	2 037 075	65 810	923 920
Total By Vote (Balanced to Cash Flow)	**18 057 435**	**11 494 000**	**29 601 472**

-

MIER MUNICIPALITY

MONTHLY REVENUE INDICATORS BY SOURCE : 2012/2013

Monthly Projections of Revenue by Source	July 2012				August 2012				September 2012			
	Projected Revenue	Actually Billed	Actually Collected	Payment Percentage	Projected Revenue	Actually Billed	Actually Collected	Payment Percentage	Projected Revenue	Actually Billed	Actually Collected	Payment Percentage
Property Rates	67 380	67 380	-	0.00%	67 380	67 380	-	-	67 380	67 380	-	0.00%
Water Revenue from Tariff Billings	76 993	153 987	-	0.00%	76 993	153 987	-	-	76 993	153 987	-	0.00%
Sanitation Revenue from Tariff Billings	56 904	113 809	-	0.00%	56 904	113 809	-	-	56 904	113 809	-	0.00%
Refuse Removal from Tariff Billings	58 003	116 007	-	0.00%	58 003	116 007	-	-	58 003	116 007	-	0.00%
Total Revenue By Source	**259 282**	**451 183**	**-**	**0.00%**	**259 282**	**451 183**	**-**	**-**	**259 282**	**451 183**	**-**	**0.00%**

Monthly Projections of Revenue by Source	1st Quarter - Jul 2012 - Sep 2012					
	Projected Revenue	Actually Billed	Actually Collected	Actual Payment Percentage	Projected Payment Percentage	Variance
Property Rates	202 141	202 141	-	0.00%	#DIV/0!	#DIV/0!
Water Revenue from Tariff Billings	230 980	461 960	-	0.00%	#DIV/0!	#DIV/0!
Sanitation Revenue from Tariff Billings	170 713	341 427	-	0.00%	#DIV/0!	#DIV/0!
Refuse Removal from Tariff Billings	174 010	348 020	-	0.00%	#DIV/0!	#DIV/0!
Total Revenue By Source	**777 845**	**1 353 548**	**-**	**0.00%**	**#DIV/0!**	**#DIV/0!**

Monthly Projections of Revenue by Source	October 2012				November 2012				December 2012			
	Projected Revenue	Actually Billed	Actually Collected	Payment Percentage	Projected Revenue	Actually Billed	Actually Collected	Payment Percentage	Projected Revenue	Actually Billed	Actually Collected	Payment Percentage
Property Rates	67 380	67 380	-	0.00%	67 380	67 380	-	-	67 380	67 380	-	0.00%
Water Revenue from Tariff Billings	76 993	153 987	-	0.00%	76 993	153 987	-	-	76 993	153 987	-	0.00%
Sanitation Revenue from Tariff Billings	56 904	113 809	-	0.00%	56 904	113 809	-	-	56 904	113 809	-	0.00%
Refuse Removal from Tariff Billings	58 003	116 007	-	0.00%	58 003	116 007	-	-	58 003	116 007	-	0.00%
Total Revenue By Source	**259 282**	**451 183**	**-**	**0.00%**	**259 282**	**451 183**	**-**	**-**	**259 282**	**451 183**	**-**	**0.00%**

Monthly Projections of Revenue by Source	2nd Quarter - Oct 2012- Dec 2012					
	Projected Revenue	Actually Billed	Actually Collected	Actual Payment Percentage	Projected Payment Percentage	Variance
Property Rates	202 141	202 141	-	0.00%	#DIV/0!	#DIV/0!
Water Revenue from Tariff Billings	230 980	461 960	-	0.00%	#DIV/0!	#DIV/0!
Sanitation Revenue from Tariff Billings	170 713	341 427	-	0.00%	#DIV/0!	#DIV/0!
Refuse Removal from Tariff Billings	174 010	348 020	-	0.00%	#DIV/0!	#DIV/0!
Total Revenue By Source	**777 845**	**1 353 548**	**-**	**0.00%**	**#DIV/0!**	**#DIV/0!**

MIER MUNICIPALITY

MONTHLY REVENUE INDICATORS BY SOURCE : 2012/2013

Monthly Projections of Revenue by Source	January 2013				February 2013				March 2013			
	Projected Revenue	Actually Billed	Actually Collected	Payment Percentage	Projected Revenue	Actually Billed	Actually Collected	Payment Percentage	Projected Revenue	Actually Billed	Actually Collected	Payment Percentage
Property Rates	67 380	67 380	-	0.00%	67 380	67 380	-	-	67 380	67 380	-	0.00%
Water Revenue from Tariff Billings	76 993	153 987	-	0.00%	76 993	153 987	-	-	76 993	153 987	-	0.00%
Sanitation Revenue from Tariff Billings	56 904	113 809	-	0.00%	56 904	113 809	-	-	56 904	113 809	-	0.00%
Refuse Removal from Tariff Billings	58 003	116 007	-	0.00%	58 003	116 007	-	-	58 003	116 007	-	0.00%
Total Revenue By Source	**259 282**	**451 183**	**-**	**0.00%**	**259 282**	**451 183**	**-**	**-**	**259 282**	**451 183**	**-**	**0.00%**

Monthly Projections of Revenue by Source	3rd Quarter - Jan 2013 - Mrt 2013					
	Projected Revenue	Actually Billed	Actually Collected	Actual Payment Percentage	Projected Payment Percentage	Variance
Property Rates	202 141	202 141	-	0.00%	#DIV/0!	#DIV/0!
Water Revenue from Tariff Billings	230 980	461 960	-	0.00%	#DIV/0!	#DIV/0!
Sanitation Revenue from Tariff Billings	170 713	341 427	-	0.00%	#DIV/0!	#DIV/0!
Refuse Removal from Tariff Billings	174 010	348 020	-	0.00%	#DIV/0!	#DIV/0!
Total Revenue By Source	**777 845**	**1 353 548**	**-**	**0.00%**	**#DIV/0!**	**#DIV/0!**

Monthly Projections of Revenue by Source	April 2013				May 2013				June 2013			
	Projected Revenue	Actually Billed	Actually Collected	Payment Percentage	Projected Revenue	Actually Billed	Actually Collected	Payment Percentage	Projected Revenue	Actually Billed	Actually Collected	Payment Percentage
Property Rates	67 380	67 380	-	0.00%	67 380	67 380	-	-	67 380	67 380	-	0.00%
Water Revenue from Tariff Billings	76 993	153 987	-	0.00%	76 993	153 987	-	-	76 993	153 987	-	0.00%
Sanitation Revenue from Tariff Billings	56 904	113 809	-	0.00%	56 904	113 809	-	-	56 904	113 809	-	0.00%
Refuse Removal from Tariff Billings	58 003	116 007	-	0.00%	58 003	116 007	-	-	58 003	116 007	-	0.00%
Total Revenue By Source	**259 282**	**451 183**	**-**	**0.00%**	**259 282**	**451 183**	**-**	**-**	**259 282**	**451 183**	**-**	**0.00%**

Monthly Projections of Revenue by Source	4th Quarter - Apr 2013 - Jun 2013					
	Projected Revenue	Actually Billed	Actually Collected	Actual Payment Percentage	Projected Payment Percentage	Variance
Property Rates	202 141	202 141	-	0.00%	#DIV/0!	#DIV/0!
Water Revenue from Tariff Billings	230 980	461 960	-	0.00%	#DIV/0!	#DIV/0!
Sanitation Revenue from Tariff Billings	170 713	341 427	-	0.00%	#DIV/0!	#DIV/0!
Refuse Removal from Tariff Billings	174 010	348 020	-	0.00%	#DIV/0!	#DIV/0!
Total Revenue By Source	**777 845**	**1 353 548**	**-**	**0.00%**	**#DIV/0!**	**#DIV/0!**

MIER MUNICIPALITY

MONTHLY REVENUE INDICATORS BY SOURCE : 2012/2013

Monthly Projections of Revenue by Source	Total - Year to date					
	Projected Revenue	Actually Billed	Actually Collected	Actual Payment Percentage	Projected Payment Percentage	Variance
Property Rates	808 566	808 566	-	0.00%	#DIV/0!	#DIV/0!
Water Revenue from Tariff Billings	923 920	1 847 840	-	0.00%	#DIV/0!	#DIV/0!
Sanitation Revenue from Tariff Billings	682 854	1 365 707	-	0.00%	#DIV/0!	#DIV/0!
Refuse Removal from Tariff Billings	696 040	1 392 079	-	0.00%	#DIV/0!	#DIV/0!
Total Revenue By Source	**3 111 379**	**5 414 192**	**-**	**0.00%**	**#DIV/0!**	**#DIV/0!**

MIER MUNICIPALITY

SDBIP Quarterly projections of Service Delivery Targets 2012/2013: Office of the Municipal Manager

Vote	KPA	OBJECTIVES	Indicator	Annual target	Qtr Ending 30 Sep		Qtr Ending 31 Dec		Qtr Ending 31 Mar		Qtr Ending 30 Jun		Explanation for variance
					Project	Actual	Project	Actual	Project	Actual	Project	Actual	
Executive and Council	Co-Operative governance and informed decision- making	Ensure sustainability and maintenance of inter and intra-governmental relations	% African Peer Review meetings attended	50%	50%		50%		50%		50%		
		Ensure sustainability and maintenance of effective community, client and stakeholder relations	# protest meetings / gatherings against the Council	2	0		1		0		1		
		Implement and manage effective communication systems	% Communication framework developed within timeframe	100%	100%		100%		100%		100%		
			% customer complaints, queries, received and resolved within specified time frames	80%	80%		80%		80%		80%		
			# service delivery complaints received	60	15		15		15		15		
			# councillors submitted declarations of interest within specified timeframes	7	7								
		Develop sustainable Council and community structures	# meetings held / # meetings scheduled	95%	95%		95%		95%		95%		
			% items resolved at the first meeting held	90%	90%		90%		90%		90%		
			% Council and committee meetings start on time	95%	95%		95%		95%		95%		
			% Council / resolutions referred to directorates within 7-working days from council / resolution	90%	90%		90%		90%		90%		
			% Minutes completed within 7 working days after meetings	90%	90%		90%		90%		90%		
			% resolutions are implemented within prescribed time frames	80%	80%		80%		80%		80%		
			# Management meetings held	24	6		6		6		6		
		Develop and sustain customer relationship management competencies for all - Councillors, Ward Committee members and Employees	% staff and Councillors trained in Customer Care	70%	70%		70%		70%		70%		
	Social and Environmental Sustainability	Ensure community social, health, educational and safety well-being	% local Councillors attending capacity building workshop on gender issues	20%	20%		20%		20%		20%		
			% disabled people employed at the municipality	1%	1.00%								
		Ensure employee satisfaction and well-being	% employee satisfaction rating per department and division	60%	60%		60%		60%		60%		
			% decrease in the hours of working days per employee lost due to absenteeism	10%	10%		10%		10%		10%		

MIER MUNICIPALITY

SDBIP Quarterly projections of Service Delivery Targets 2012/2013: Office of the Municipal Manager

Vote	KPA	OBJECTIVES	Indicator	Annual target	Qtr Ending 30 Sep		Qtr Ending 31 Dec		Qtr Ending 31 Mar		Qtr Ending 30 Jun		Explanation for variance
					Project	Actual	Project	Actual	Project	Actual	Project	Actual	
	Advanced Economic Growth	Ensure integrated development for economic growth	% of a municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's IDP	95%	95%		95%		95%		95%		
			% Attendance of steering committee meetings by managers	100%	100%		100%		100%		100%		
		Develop a high performance culture within the municipality	# S57 employee performance agreements concluded	5	5		0		0		0		
			Average % Manager / Sectional Heads employee performance scorecard rating	60%							60%		
	Optimized Infrastructural services	Develop strategically aligned multi-skilled and knowledgeable workforce to achieve best practice applications	% Institutional plan completed within timeframes	100%	25%		50%		75%		100%		
	Organizational Excellence	Increase financial viability	% Budget variance (including budget variance per department and IDP projects)	5%	5%		5%		5%		5%		
			Audit charter adopted within timeframes	100%	100%		100%		100%		100%		
			% compliance to audit plan	90%	90%		90%		90%		90%		
			# internal audit queries for municipality	150			150						
			% audit queries responded to within 14-working days	100%	100%		100%		100%		100%		
			# external audit queries for municipality	150			150						

MIER MUNICIPALITY

SDBIP Quarterly projections of Service Delivery Targets 2012/2013: Office of the Chief Financial Officer

Vote	KPA	Objective	Indicator	Annual target	Qtr Ending 30 Sep		Qtr Ending 31 Dec		Qtr Ending 31 Mar		Qtr Ending 30 Jun		Explanation for variance
					Project	Actual	Project	Actual	Project	Actual	Project	Actual	
Finance and Admin	Co-operative Governance and Informed Decision-making	Enhance revenue from own and other sources	R-value revenue / total projected revenue as %	85.0%	85%		85%		85%		85%		
			R-value actual income from property rates / potential revenue from property rates as a %	50.00%	50.00%		50.00%		50.00%		50.00%		
			Actual % income for services/Total projected % income for services (R-value) per category										
			water	50.00%	50.00%		50.00%		50.00%		50.00%		
			sanitation	50.00%	50.00%		50.00%		50.00%		50.00%		
			waste	50.00%	50.00%		50.00%		50.00%		50.00%		
			R-value Received donor or grant funding /R-value budgeted for	100.00%	100.00%		100.00%		100.00%		100.00%		
			R-value MSIG funding / R-value budgeted for	100.00%	100.00%		100.00%		100.00%		100.00%		
			R-value FMG funding / total R-value revenue	100.00%	100.00%		100.00%		100.00%		100.00%		
			R-value interest earned from investment / budget figure as %	100.00%	100.00%		100.00%		100.00%		100.00%		
			R-value actual sundry income / total revenue budgeted figure as a %	50.00%	50.00%		50.00%		50.00%		50.00%		
			R-value revenue from equitable share / R-value total revenue as %	38.54%	38.54%		38.54%		38.54%		38.54%		
			R-value total debts written off annually	R 1 889 344							R 1 889 344		
		Develop and sustain customer relationship management competencies for all - Councillors, Ward Committee members and Employees	% new staff receiving induction training within 2 months of employment	100%	100%		100%		100%		100%		
			Average time lapsed from employment to induction training	2 weeks	2 weeks		2 weeks		2 weeks		2 weeks		
			% shortlisting finalised within 10-days from closure of applications	100%	100%		100%		100%		100%		
			# internships implemented	1	1		0		0		0		
			# learnerships	1	1		0		0		0		
			# staff protest meetings / gatherings against the Council	0	0		0		0		0		
			# social complaints i.e. gender, racism, nepotism, diversity	0	0		0		0		0		
			% Employment Equity plan compliance	75%	20%		40%		60%		75%		
			# meeting with Employment Equity Consultative forums (EECF)	4	1		1		1		1		
			% training compliance to skills audit	100%	100%		100%		100%		100%		
			% Personnel trained per the Skills Development Plan	30%	30%		30%		30%		30%		
			% compliance to Skills Development plan	100%	100%		100%		100%		100%		
			# HIV/AIDS awareness sessions with staff	4	1		1		1		1		
	Organisational Excellence	Increase financial viability	% compliance to financial viability index										
			% of the municipality capital budget actually spent on capital projects - identified for a particular FY i.t.o. the IDP	100%	100%		100%		100%		100%		
			Financial Services										
			% Personnel costs / Operating expenses (excl Salaries of councillors)	38.80%	38.80%		38.80%		38.80%		38.80%		
			% Completion of 5 Year financial plan within timeframes	100.0%	25%		50%		75%		100%		
			% of budget allocated for FREE basic services	5.62%	5.6%		5.6%		5.6%		5.6%		
			% Repair and maintenance budget / Operating expenses budget	5.17%	5.17%		5.17%		5.17%		5.17%		
			% loan payments serviced annually	100%	100%		100%		100%		100%		
			% Timeous submission of the Financial statements	100%	100%								
			% Timeous delivery of Financial reports	90%	90%		90%		90%		90%		

MIER MUNICIPALITY

SDBIP Quarterly projections of Service Delivery Targets 2012/2013: Office of the Chief Financial Officer

Vote	KPA	Objective	Indicator	Annual target	Qtr Ending 30 Sep		Qtr Ending 31 Dec		Qtr Ending 31 Mar		Qtr Ending 30 Jun		Explanation for variance
					Project	Actual	Project	Actual	Project	Actual	Project	Actual	
			# insurance claims due to damage or loss to municipal property caused by officials	2	0		1		0		1		
			% compliance to audit plan	90%	90%		90%		90%		90%		
			# internal audit queries for Finance and Admin Department	100			100						
			% audit queries responded to within 14-working days	100%	100%		100%		100%		100%		
			# external audit queries for Finance and Admin Department	100			100						
		Sound Governance	# policies / # by-laws	5	3		2		0		0		
		Develop and upgrade support and operating systems and procedures for sound governance	% of tenders awarded within 40-days	80%	80%		80%		80%		80%		

MIER MUNICIPALITY

SDBIP Quarterly projections of Service Delivery Targets 2012/2013: Office of the Technical Manager

Vote	KPA	Objective	Indicator	Annual target	Qtr Ending 30 Sep		Qtr Ending 31 Dec		Qtr Ending 31 Mar		Qtr Ending 30 Jun		Explanation for variance
					Project	Actual	Project	Actual	Project	Actual	Project	Actual	
Technical Services	Co-operative Governance and Informed Decision-making	Enhance revenue from own and other sources	R-value MIG funding received / R-value budgeted for	100%	100%		100%		100%		100%		
		Ensure sustainability and maintenance of inter and intra-governmental relations	% Water services projects and budgets submitted within timeframe	100%	50%		100%						
		Ensure employee satisfaction and well-being	Average # Days sick leave per department	120	30		30		30		30		
		Ensure integrated development for economic growth	% IDP activities completed as per process plan (composite index)										
			IDP process plan adopted on time	80%	80%		80%		80%		80%		
			IDP Analysis phase completed within specified time frames as per Process Plan	80%	80%		80%		80%		80%		
			IDP strategic planning completed on time in terms of process plan	80%	80%		80%		80%		80%		
			IDP Projects phase completed on time in terms of process plan	80%	80%		80%		80%		80%		
			#IDP forum and steering committee meetings for each phase within process plan	12	3		3		3		3		
			Sector plan completion on time i.t.o. process plan	70%	70%		70%		70%		70%		
			Integrated Development Plan (document) adopted i.t.o. process plan	100%	30%		60%		90%		100%		
			# times IDP consultation with communities took place	8	2		2		2		2		
			% Timeous delivery on all IDP projects	100%	100%		100%		100%		100%		
	Social and Environmental Sustainability	Ensure environmental well-being	# of Disaster Management forum meetings	4	1		1		1		1		
			# staff members trained in disaster preparedness	10	2		2		2		4		

MIER MUNICIPALITY

SDBIP Quarterly projections of Service Delivery Targets 2012/2013: Office of the Technical Manager

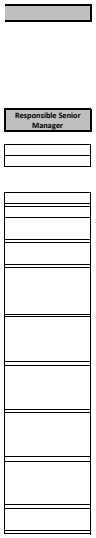
Vote	KPA	Objective	Indicator	Annual target	Qtr Ending 30 Sep		Qtr Ending 31 Dec		Qtr Ending 31 Mar		Qtr Ending 30 Jun		Explanation for variance
					Project	Actual	Project	Actual	Project	Actual	Project	Actual	
			Disaster risk assessment completed within specified timeframes	50%	10%		20%		30%		50%		
			Disaster Management Plan included in IDP within specified timeframes	100%	25%		50%		75%		100%		
	Optimised Infrastructural Services	Optimising municipal capital investment	% water connections accurately metered	80%	90%		90%		90%		90%		
		Improve access to basic and other service delivery in a sustainable manner	% Infrastructure investment plan completed within timeframes	75%	25%		50%		75%		75%		
		Maintain and upgrade municipal assets	%Upgrading and maintenance of water projects implemented within time and budget	100%	100%		100%						
			hours planned water interruptions	60	15		15		15		15		
			% time vehicles in use	85.00%	85%		85%		85%		85%		
	Organisational Excellence	Increase financial viability	% compliance to audit plan	90%	90%		90%		90%		90%		
			# internal audit queries for Technical Department	50			50						
			% audit queries responded to within 14-working days	100%	100%		100%		100%		100%		
			# external audit queries for Technical Department	50			50						

MIER MUNICIPALITY

Detailed capital works plan broken down by ward for 2012-2013

A detailed three year capital works plan is required to ensure sufficient detail to measure and monitor delivery of infrastructure projects on a ward by ward basis, including: project number; name; short description of what the project will deliver; planned start date; actual start date; planned completion date; actual completion date; capital costs timed per months reasons for; variances including if the project was completed but did not deliver to specification; and the responsible senior manager. In addition, a summaryof capital project for each responsible senior manager.

Department	Priority Area	Objective	Program/Project description	Project number	Ward number	2012-2013			2013-2014			2014-2015			Asset Class	Asset Sub-Class	Reason for Variances
						Expenditure	Contributions	Source of funding	Expenditure	Contributions	Source of funding	Expenditure	Contributions	Source of funding			
Finance & Administration						**11 384 000**	**11 384 000**	**MIG**		**12 009 000**	**MIG**		**12 703 000**	**MIG**			
						110 000	**110 000**	**Provincial**	**122 000**	**122 000**	**Provincial**	**123 000**	**123 000**	**Provincial**			
Breakdown of Expenditure																	
Finance & Administration	Infrastructure	Library serices to the community	Infrastructure Development (DSAC)			110 000			122 000			123 000			Community	Libraries	
Technical:																	
¤ Waste Management	Infrastructure	To provide the community of Welkom with a Community hall	Rietfontein/Welkom New Community Centre		4	2 500 000									Community	Community halls	
	Infrastructure	To build .....km access road	Askham:Labour intensive construction of access road		2	3 825 964			1 095 656						Infrastructure - Road transport	Roads, Pavements &	
¤ Waste Water Management	Infrastructure	To build new oxidation pond, maintain sustainable, quality waste management practices so as to ensure clean healthy environment	Klein & Groot Mier New Oxidation pond		2	2 496 113									Infrastructure - Sanitation	Other	
	Infrastructure	To build new oxidation pond, maintain sustainable, quality waste management practices so as to ensure clean healthy environment	Loubos New Oxidatin Pond		4	2 496 113									Infrastructure - Sanitation	Other	
	Infrastructure	To build new oxidation pond, maintain sustainable, quality waste management practices so as to ensure clean healthy environment	Philandersbron New Oxidation Pond		2				3 030 933			1 589 334			Infrastructure - Sanitation	Other	
	Infrastructure	To build new oxidation pond, maintain sustainable, quality waste management practices so as to ensure clean healthy environment	Askam New Oxidation Pond		2				4 861 258						Infrastructure - Sanitation	Other	
	Infrastructure	To build new oxidation pond, maintain sustainable, quality waste management practices so as to ensure clean healthy environment	Welkom New Oxidation Pond		4				3 021 154						Infrastructure - Sanitation	Other	
¤ Water	Infrastructure	Water quality	Geohydrological investigation of Borehole near Welkom		4	65 810									Other	Other	
Total by Vote						**11 494 000**	**11 494 000**		**12 131 000**	**12 131 000**		**1 712 334**	**12 826 000**				


Responsible Senior Manager

MIER MUNICIPALITY

Service Delvery Budget Implementation Plan 2012/2013

Submitted by: ……..…… **Date: ……**

Acting Municipal Manager

Approved by: ……...…….. **Date: ……**

Mayor